Check Order Facts

+The Check Order Form can be found at www.motilitysoftware.com/check-order/

The approximate cost for 500 blank checks is about $75 and approximately $150 for imprinted checks. Prices vary depending on how much is printed.

Blank Check Stock or Imprinted? To determine if you can use blank check stock and let the software print your checking information, you should call your bank and ask if they use **magnetic scanners** or **optical scanners**. Most banks are using optical scanners now. If your bank is using magnetic scanners then you will need magnetic ink on your checks and that is by far more cost effective to have the printing company print your checks. If, however, your bank uses optical scanners, then blank check stock is much more cost-effective. Our software will print everything including the logo.

The Magnetic Ink Character Recognition Line (MICR) is the information that appears at the bottom of a check. You will see a series of numbers separated by colons (:) or other symbols. Your Account Number is the series of numbers in the 'middle' (see below).

Printing Preference (Imprinted Checks Only): To determine the order your Imprinted checks should be stacked, you must determine how your printer pulls. Take a blank piece of paper and put an X at the top of the page. Place it face UP in the tray you will be using for checks. Print a test page. If your test page prints on the **unmarked** side, you need FACE UP DESCENDING. FACE UP DESCENDING checks will be stacked with the highest number on the top. FACE UP ASCENDING checks will be stacked with the highest number on the bottom.

REPEAT ORDERS: Simply fill in the top of the order form and your previous job number, color, quantity & shipping address. If you need your order quickly, please select the appropriate box.

Feel free to call 407-358-2000 or email support@motilitysoftware.com with any questions.