Systems 2000: ACH Format Options for Direct Deposit Upload Files

Please complete & return to Support@sys2.com

NOTICE TO DEALERSHIP:

- *This form must be completed in full in order for our programmers to make sure that we create a Direct Deposit file that will function with your banks software.*
- *When completed, your payroll program will allow you to create a file that you will then be required to upload to your bank via your bank's website.*
- *Check with your bank concerning any charges associated with your bank processing direct deposit files.*

TO BE COMPLETED BY DEALERSHIP:

Dealership Information:

Name: _____ Contact Phone: _____

Contact Name: _____ Contact E-Mail: _____

FEIN: _____ Payroll Cash GL Acct: _____

Bank's Infinity Entity #: _____ Bank Account Number: _____

Bank's Infinity Entity Name: _____

(Circle All That Apply)

Actual Routing/Transit Number: _____ Checks Wires ACH

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Bank Information:

Name: _____ Contact Phone: _____

Contact Name: _____ Contact E-Mail: _____

TO BE COMPLETED BY BANK REPRESENTATIVE:

File Header Record

Immediate Destination: Field 3, Position 04-13, Size 10

Select One: (bTTTTAAAAC)

Actual Routing/Transit Number

Specific Routing/Transit Number (Enter Here: |___|___|___|___|___|___|___|___|___|___)

Immediate Origin: Field 4, Position 14-23, Size 10

Select One: 1+FEIN

3+DUNS

Specific Assigned by Bank (Enter Here: |___|___|___|___|___|___|___|___|___|___)

0 thru 9+Routing/Transit

File ID Modifier: Field 7, Position 34-34, Size 1

Select One: Numeric (0-9)

Alpha (A-Z)

Immediate Destination Name: Field 11, Position 41-63, Size 23

Select One: Bank Name as Shown on Checks

Specific (Enter Here: |___|___|___|___|___|___|___|___|___|___|___|___|___|
|___|___|___|___|___|___|___|___|___|___|___)

Immediate Origin Name: Field 12, Position 64-86, Size 23

Select One: Company Name as Dealer Uses

Specific (Enter Here: |___|___|___|___|___|___|___|___|___|___|___|___|___|
|___|___|___|___|___|___|___|___|___|___|___)

Company/Batch Header Record

Service Class Code: Field 2, Position 02-04, Size 3

Balanced Batch/Offset Detail Record)

YES or NO

Company Name: Field 3, Position 05-20, Size 16

Select One:

Company Name as Dealer Uses

Specific (Enter Here: |___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|

Company Identification: Field 5, Position 41-50, Size 10

Same as File Header Record, Immediate Destination

YES or NO

Select One: 1+FEIN

3+DUNS

Specific Assigned by Bank (Enter Here: |___|___|___|___|___|___|___|___|___|___)

0 thru 9+Routing/Transit

Originating DFI Bank Identification: Field 12, Position 80-87, Size 8 (TTTTAAAA)

Same as File Header Record, Immediate Destination (without blank and check digit)

YES or NO

Select One: Actual Routing/Transit Number

Specific Routing/Transit Number (Enter Here: |___|___|___|___|___|___|___|___)

Entry Detail Record

Transit/Routing Number: Field 11, Position 80-87, Size 8

Select One: Actual Routing/Transit Number

Specific Routing/Transit Number (Enter Here: |___|___|___|___|___|___|___|___)

Company/Batch Control Record

Company Identification: Field 7, Position 45-54, Size 10

Same as Company/Batch Header Record, Immediate Destination

YES or NO

Select One: 1+FEIN

3+DUNS

Specific Assigned by Bank (Enter Here: |___|___|___|___|___|___|___|___|___|___)

0 thru 9+Routing/Transit

Originating DFI Bank Identification: Field 10, Position 80-87, Size 8 (TTTTAAAA)

Same as Company/Batch Header Record, Originating DFI Bank Identification

YES or NO

Select One: Actual Routing/Transit Number

Specific Routing/Transit Number (Enter Here: |___|___|___|___|___|___|___|___)